

Jefferson County Republican Party
Call To Convene and Reorganize
2025

The Jefferson County Republican Party Executive Committee hereby directs the following that a convention of delegated representatives of the Republican Party convene on March 22, 2025, for the purpose of electing Twenty (20) At-Large members of the JCRP Executive Committee, and that such Convention be governed by this document; and that 627 precinct conventions occur on **Saturday March 8, 2025 beginning not earlier than 9:00 AM and concluding not later than 9:00 PM at the Jefferson County Republican Party Headquarters (10801 Electron Dr # 208, Louisville, KY 40299)**, and that such proceedings be governed by this document; and that Eighteen (18) Legislative District Caucuses occur on the same date and in the same locations as the precinct conventions; and that such proceedings be governed by this document. **The County Convention shall be held at the Jefferson County Republican Party Headquarters (10801 Electron Dr # 208, Louisville, KY 40299), on March 22, 2025, at 10:00 AM. Registration shall be open from 8:30 AM to 9:45 AM and there shall be a registration fee of \$10.**

County Convention Delegate Allocation: Based on the results of the 2024 Presidential Election, there shall be Ninety-Four (94) Delegates to the Jefferson County Republican Convention and Alternate Delegates of the same number to the Jefferson County Republican Convention. The allocation by Legislative District is:

The **28th** Legislative District is entitled to **seven (7)** Delegates;
The **29th** Legislative District is entitled to **eight (8)** Delegates;
The **30th** Legislative District is entitled to **three (3)** Delegates;
The **31st** Legislative District is entitled to **seven (7)** Delegates;
The **32nd** Legislative District is entitled to **six (6)** Delegates;
The **33rd** Legislative District is entitled to **five (5)** Delegates;
The **34th** Legislative District is entitled to **five (5)** Delegates;
The **35th** Legislative District is entitled to **four (4)** Delegates;
The **36th** Legislative District is entitled to **nine (9)** Delegates;
The **37th** Legislative District is entitled to **six (6)** Delegates;
The **38th** Legislative District is entitled to **five (5)** Delegates;
The **40th** Legislative District is entitled to **three (3)** Delegates;
The **41st** Legislative District is entitled to **four (4)** Delegates;
The **42nd** Legislative District is entitled to **three (3)** Delegates;
The **43rd** Legislative District is entitled to **three (3)** Delegates;
The **44th** Legislative District is entitled to **three (3)** Delegates;
The **46th** Legislative District is entitled to **six (6)** Delegates;
The **48th** Legislative District is entitled to **seven (7)** Delegates;

Precinct Conventions and LD Caucuses shall occur on Saturday March 8, 2025, at the times and in the orders below:

Time	Large Conf. Room	Small Conf. Room	Chairman's Office
9:00 AM	36	37	40
10:00 AM	48	32	42
11:00 AM	28	33	43
12:00 PM	31	34	44
1:00 PM	46	38	30
2:00 PM	29	41	35

2025 REPUBLICAN PRECINCT CONVENTION RULES

1. FLOOR PRIVILEGES. All Republican voters registered as of the previous Presidential Election who reside in this Precinct (“Registered Republican Voters”) shall be entitled to vote.

2. OFFICERS. The Legislative District Chair or his designee shall preside over the Precinct Conventions within each Legislative District. Should there be a vacancy in the office of Legislative District Chair, or should the Legislative District Chair be absent, the County Chair or his designee shall preside. The County Secretary shall certify the results of each Precinct Convention. The County Chair or Executive Director may provide and appoint supplemental staff (officers, staff, interns, JCRP Executive Committee members, etc.) to serve as the Chair or Secretary of a Precinct Convention.

3. RECOGNITION. Recognition by the chair shall be accorded to any aforesaid Registered Republican Voters who shall show their desire to be recognized. Upon recognition, the speaker shall state his name and address.

4. LIMIT ON DEBATE. Debate shall be limited to a maximum of three minutes per person per item subject to debate. The Chairman may grant reasonable extensions to this limit. The chair shall, as much as possible, first accord recognition to Republican Registered Voters who have not previously debated.

5. NOMINATION. Nominations shall be made as provided the *Bylaws of the Jefferson County Republican Party*.

6. VOTING. Every Registered Republican Voter who resides in and is registered to vote in the precinct and is in attendance may cast one vote.

7. METHOD OF VOTING. All voting shall be by voice unless otherwise provided in these rules, or upon direction of the chair if the chair be in doubt, or upon request of any three Registered Republican Voters, by hands or otherwise.

8. RECORDING AND ANNOUNCING VOTES. The Secretary shall record each vote and shall deliver said results to the Chairman who shall announce the results to the convention. If the vote is cast by other than a voice vote, the number of yeas and nays shall be stated.

9. TELLERS. In the event the Secretary shall need assistance in counting the votes, the Chairman shall appoint such additional tellers as may reasonably be required. All election results shall be certified by the Permanent Chairman.

11. APPEALS. Appeals of rulings of the chair must be seconded by at least two Registered Republican Voters. Upon an appeal being taken, the Chairman will immediately put the question, "Shall the ruling of the chair be sustained?" A majority of yeas shall sustain the chair, a majority of nays overrule him. No other business will be in order while an appeal is pending.

12. SUPPLEMENTAL RULES. These rules will be supplemented, where not in conflict, by the *Bylaws of the Jefferson County Republican Party*; and where not in conflict with these rules or the *Bylaws of the Jefferson County Republican Party*, by *Roberts Rules of Order, Newly Revised Edition*.

13. ORDER OF BUSINESS. The order of business of this precinct officer election shall be:

- a) The call to order
- b) Announcement of Temporary Officers (or, if all precinct officers are absent, the election of the Temporary Chairman, who then appoints a Temporary Secretary)
- c) Deciding whether anyone present is NOT entitled to vote
- d) Deciding whether the temporary rules need to be amended in any way
- e) Election of Permanent Chairman of the meeting; election of Permanent Secretary of the meeting
- f) Nomination and election of Precinct Captain
- g) Nomination and election of Precinct Co Captain
- h) Nomination and election of Precinct Youth Captain (must be 40 years old, or younger, when elected)
- i) Announcements
- j) Adjournment *sine die*

2025 Precinct Officers Certificate of Election

At the _____ Precinct of Jefferson County, Kentucky, at ___ AM/PM on March 8, 2025, at _____ in Louisville, Kentucky, the following persons were duly elected as Republican Officers of said Precinct. These officers are entitled to serve as official representatives of the Precinct to the Republican Legislative District Committee and Legislative District Caucus.

PRECINCT CAPTAIN:

Name _____

Address _____

City _____ ZIP: _____

Primary Telephone: _____

Email: _____

CO-CAPTAIN:

Name _____

Address _____

City _____ ZIP: _____

Primary Telephone: _____

Email: _____

YOUTH CAPTAIN:

Name _____

Address _____

City _____ ZIP: _____

Primary Telephone: _____

Email: _____

Signed _____ **(Precinct Captain)**

Attest: _____ **(Republican County Secretary)**

2025 REPUBLICAN LEGISLATIVE DISTRICT CAUCUS RULES

1. FLOOR PRIVILEGES. All duly elected Republican Precinct Captains, Precinct Co-Captains, and Precinct Youth Captains (“Precinct Committee Officers”) whose precincts are within the Legislative District shall be entitled to attend the Legislative District (LD) Caucus and vote and make motions.

2. TEMPORARY CAUCUS OFFICERS. The Temporary Chairman of this LD Caucus shall be the LD Chairman. If the LD Chairman is not in attendance or the office of LD Chairman is vacant, the Jefferson County Republican Chairman, or his designee, shall be the Temporary Chairman of the LD Caucus. The County Secretary, or their designee, shall be the secretary of each LD Caucus.

3. RECOGNITION. Recognition by the chair shall be accorded to any Precinct Committee Officer who shall show their desire to be recognized. Upon recognition, the speaker shall state his name and precinct.

4. LIMIT ON DEBATE. Debate shall be limited to a maximum of three minutes per person per item subject to debate. The Chairman may grant reasonable extensions to this limit. The chair shall, as much as possible, first accord recognition to Precinct Committee Officers who have not previously debated.

5. NOMINATIONS AND ELECTIONS. Nominations and Elections shall be done as provided in the *Bylaws of the Jefferson County Republican Party*.

6. VOTING. Every duly elected Precinct Committee Officer in attendance may cast one vote.

7. METHOD OF VOTING. All voting shall be by voice unless otherwise provided in these rules, or upon direction of the chair if the chair be in doubt, or upon request of any three Precinct Committee Officers, by hands or otherwise.

8. RECORDING AND ANNOUNCING VOTES. The Secretary shall record each vote and shall deliver said results to the Chairman who shall announce the results to the caucus. If the vote is cast by other than a voice vote, the number of yeas and nays shall be stated.

9. TELLERS. In the event the Secretary shall need assistance in counting the votes, the Chairman or Executive Director shall appoint such additional tellers as may reasonably be required. All election results shall be certified by the chairman and secretary.

12. APPEALS. Appeals of rulings of the chair must be seconded by at least two Precinct Committee Officers. Upon an appeal being taken, the Chairman will immediately put the question, “Shall the ruling of the chair be sustained?” A majority of yeas shall sustain the chair, a majority of nays overrule him. No other business will be in order while an appeal is pending.

13. SUPPLEMENTAL RULES. These rules will be supplemented, where not in conflict, by the *Bylaws of the Jefferson County Republican Party*; and where not in conflict with these rules or the *Bylaws of the Jefferson County Republican Party*, by *Roberts Rules of Order, Newly Revised Edition*.

14. ORDER OF BUSINESS. The order of business of this caucus shall be:

- a) The call to order
- b) Announcement of Temporary Officers
- c) Election of LD Officers
- d) Election of Delegates and Alternates to the County Convention
- e) Election of County Convention Committee members
- f) Any other business
- g) Announcements
- h) Adjournment *sine die*

MINUTES OF LEGISLATIVE DISTRICT CAUCUS

The ____ Legislative District Caucus met at ____ O'Clock AM/PM on Saturday March 8, 2025, at _____ . The meeting was called to order by the Republican Legislative District Chairman, _____ who then announced that the Temporary Secretary of the meeting is _____ .

The Temporary Chairman announced that the purpose of the Caucus was to: i) elect a new LD Chair, LD Vice Chair, LD Secretary, and LD Youth Chair, ii) to elect Delegates and Alternate Delegates to the Republican County convention and iii) to elect one person to sit on each of the four (4) County Convention Committees.

A copy of the Rules for the Legislative District Caucus were made available to all members of the LD Caucus prior to the meeting, and without objection, the reading of those rules was dispensed with.

The LD Chair then opened the floor for elections for LD Party officers. Motions were made and offered, and after deliberation by the LD Caucus, the following officers were elected:

Legislative District Chairman:

Name: _____
Address: _____
City: _____ State: KY Zip: _____
E-mail Address: _____
Phone Number _____

Legislative District Vice Chairman:

Name: _____
Address: _____
City: _____ State: KY Zip: _____
E-mail Address: _____
Phone Number _____

Legislative District Secretary:

Name: _____
Address: _____
City: _____ State: KY Zip: _____
E-mail Address: _____
Phone Number _____

Legislative District Youth Chairman:

Name: _____
Address: _____
City: _____ State: KY Zip: _____
E-mail Address: _____
Phone Number _____

Immediately following the election of an LD Chair, the newly elected LD Chair assumed the Chair as the Permanent Chairman of the LD Caucus and automatic Delegate to the County Convention. After the election of officers, the Chair opened elections for the slate of Delegates and Alternate Delegates to the County Convention. The LD is entitled to ___Delegates and Alternate Delegates of the same. Eventually, the attached slate was elected.

After the Slate was composed and elected, the LD Chair announced that the LD Caucus had to elect one (1) person to sit on each of the four (4) County Convention Committees: Credentials, Rules, Permanent Organization, and Nominations. Eventually, after deliberation and voting, the following individuals were elected:

Credentials Committee:

Name: _____
Address: _____
City: _____ State: KY Zip: _____
E-mail Address: _____
Phone Number _____

Rules Committee:

Name: _____
Address: _____
City: _____ State: KY Zip: _____
E-mail Address: _____
Phone Number _____

Permanent Organization Committee:

Name: _____
Address: _____
City: _____ State: KY Zip: _____
E-mail Address: _____
Phone Number: _____

Nominations Committee:

Name: _____
Address: _____
City: _____ State: KY Zip: _____
E-mail Address: _____
Phone Number _____

Upon the conclusion of this business, a motion to adjourn *sine die* was made and seconded. Motion carried.

Signed _____ **(Acting LD Secretary)**

_____ **(Republican County Secretary)**

_____ **(Republican County Chairman)**

2025 REPUBLICAN COUNTY CONVENTION TEMPORARY RULES

1. FLOOR PRIVILEGES. Only Delegates to the County Convention or credentialed Alternate Delegates taking the place of a Delegate shall have floor privileges.

2. TEMPORARY CONVENTION OFFICERS. The Temporary Chairman of County Convention shall be the Republican County Chairman, or in his absence, the Republican County Vice Chairman, or the designee of the County Chairman. The Temporary Chairman may appoint a parliamentarian, sergeant at arms, and tellers, whose appointments shall be made permanent upon the election of a Permanent Chairman. The Temporary Vice Chairman of the Convention shall be the County Vice Chairman. The Temporary Secretary of the County Convention shall be the Republican County Secretary, or in their absence, the Republican Party of Kentucky's 3rd District Chairman.

3. RECOGNITION. Recognition by the chair shall be accorded to any credentialed delegate who shall demonstrate their desire to be recognized. Upon recognition, the speaker shall state his name and precinct.

4. LIMIT ON DEBATE. Debate shall be limited to a maximum of three minutes per person per item subject to debate. The Chairman may grant reasonable extensions to this limit. The chair shall, as much as possible, first accord recognition to Delegates who have not previously debated.

5. NOMINATIONS AND ELECTIONS. Nominations and Elections shall be done as provided in the *Bylaws of the Jefferson County Republican Party*.

6. VOTING. Each credentialed Delegate, or Alternate Delegate taking the place of a Delegate, may cast only one vote. Delegates shall be seated according to their Legislative Districts, with each Legislative District Chairman, or his designee, serving as LD Delegation Chairman. In the event of a roll call vote, the LD Chair shall poll their Delegation and the Secretary shall call the roll by LD, with the LD Delegation Chair announcing the votes from within the LD.

7. METHOD OF VOTING. All voting shall be by voice unless otherwise provided in these rules, or upon direction of the chair if the chair be in doubt, or upon request of any two LD Chairs, by hands or otherwise.

8. RECORDING AND ANNOUNCING VOTES. The Secretary shall record each vote and shall deliver said results to the Chairman who shall announce the results to the caucus. If the vote is cast by other than a voice vote, the number of yeas and nays shall be stated.

9. TELLERS. In the event the Secretary shall need assistance in counting the votes, the Chairman shall appoint such additional tellers as may reasonably be required. All election results shall be certified by the convention chairman and secretary.

12. APPEALS. Appeals of rulings of the chair must be seconded by at least two Delegates from two different Legislative Districts. Upon an appeal being taken, the Chairman will immediately put the question, "Shall the ruling of the chair be sustained?" A majority of yeas shall sustain the chair, a majority of nays overrule him. No other business will be in order while an appeal is pending.

13. SUPPLEMENTAL RULES. These rules will be supplemented, where not in conflict, by the *Bylaws of the Jefferson County Republican Party*; and where not in conflict with these rules or the *Bylaws of the Jefferson County Republican Party*, by *Roberts Rules of Order, Newly Revised Edition*.

14. ORDER OF BUSINESS.

The order of business of this convention shall be:

- a) The call to order
- b) Announcement of Temporary Officers
- c) Report of the Committee on Credentials
- d) Report of the Committee on Rules
- e) Report of the Committee on Permanent Organization
- f) Report of the Committee on Nominations
- g) Any other business
- h) Announcements
- i) Adjournment *sine die*