

# BYLAWS of the JEFFERSON COUNTY REPUBLICAN PARTY

The Republican Party believes that an individual's rights—to life, liberty, and the pursuit of happiness—come from God and the right to govern is loaned to the government by the people. These providentially granted rights cannot be legislatively removed or bureaucratically adjudicated. This party, open to every single American, is - and must remain- the principal vehicle of maintaining free and just government. In accepting membership in the Jefferson County Republican Party Executive Committee, an individual assumes the obligation to protect and advance this organization, its principles, values, and its purposes.

## **ARTICLE I – NAME**

The full authority of the Republican Party in Jefferson County, Kentucky, (hereinafter, "the Party") shall reside in the Jefferson County Republican Executive Committee (hereinafter "JCRP Executive Committee"), in accordance with these Bylaws and *The Official Rules of the Republican Party of Kentucky*.

## **ARTICLE II – PURPOSE**

The JCRP Executive Committee shall be the governing body and the central organization of the Republican Party in Jefferson County, Kentucky, and shall be charged with the administration of the affairs of the party in Jefferson County. The JCRP Executive Committee shall:

- Section 1. Approve, direct, prepare, and execute the activities of the Jefferson County Republican Party;
- Section 2. Educate the citizenry of Jefferson County regarding the Republican position on current issues;
- Section 3. Employ an Executive Director and headquarters staff, as necessary;
- Section 4. Supervise the Executive Director and headquarters staff to assure that their duties are properly performed;
- Section 5. Approve an annual budget; and
- Section 6. Approve annual goals and objectives submitted by the Steering Committee.

## **ARTICLE III – MEMBERSHIP**

- Section 1. **Qualifications.** To be eligible for membership on the JCRP Executive Committee, a person shall be a registered Republican in Jefferson County, Kentucky.
- Section 2. **Membership.** The JCRP Executive Committee shall consist of one (1) Legislative District Chair from each Legislative District wholly or partially within Jefferson County, Kentucky, who shall reside in the Legislative District from which they are elected, Twenty (20) At-Large Members, JCRP Finance Chair, the County Chair, County Vice Chair, County Secretary, County Treasurer, County Youth Chair, the Immediate Past Chairman who is able and qualified to serve, the Republican member of the Jefferson County Board of Elections, the 3<sup>rd</sup> District Chairman and 3<sup>rd</sup> District Vice Chairman, and the four (4) 3<sup>rd</sup> District Members-At-Large of the Republican State Central Committee ("RSCC"), and one Metro Council Republican Caucus Representative who shall be appointed by the Metro Council Republican Caucus Chairman each January and ratified by the JCRP Executive Committee.
- Section 3.
  - A. **Members serving in Multiple Capacities.** Should an individual serve the Party in multiple capacities as described in Section 2 of this Article, no vacancy in the JCRP Executive Committee shall exist. Individuals in this circumstance shall have no more than one vote.
  - B. **Honorary Members.** Honorary Members shall have none of the obligations of membership to the JCRP Executive Committee but shall be entitled to all of the privileges of membership, excepting those of making motions, voting, and holding office.
    - i. All Republican officials selected through partisan public election shall have Honorary Membership in the JCRP Executive Committee.
    - ii. Honorary Membership may be conferred upon the nomination of two members, and by a two-thirds vote by ballot, to any individual who is a registered Republican and has rendered notable service to the Republican Party.

- Section 4. **Honorary JCRP Life Chair.** The office of Honorary JCRP Life Chair shall be conferred upon each JCRP Chair at the end of his term of office as County Chair. An Honorary JCRP Life Chair shall have none of the obligations of membership on the JCRP Executive Committee, but shall be entitled to all of the privileges of membership except those of making motions, of voting, and of holding office.
- Section 5. **Good Standing.** A member in good standing is one who complies with the provisions of these Bylaws and other rules adopted by the JCRP Executive Committee.
- Section 6. **Admission.** Membership on the JCRP Executive Committee shall be obtained by nominations and election in the year immediately following the year in which a Presidential election is held. The procedures for such an election shall be prescribed by these Bylaws.
- Section 7. **Term.** The term of office of each member, as identified in Article III, Section 2 of these Bylaws, shall be four (4) years beginning in the year immediately following the year in which a Presidential election is held and members shall serve from the time they are elected until the next election or until their successor is elected.
- Section 8. **Administering Oath of Office.** The duly elected persons shall be sworn into office at the regular monthly meeting following their election.
- Section 9. **Oath of Office.** Upon their election, the County Chair shall swear in the members of the JCRP Executive Committee by administering the following oath of office to each member:  
"I am a believer in the principles of the National Republican Party.  
I am in favor of an active, aggressive campaign in every election,  
and will endorse and support, as long as I am a member of this committee,  
each and every candidate nominated by the Republican Party."
- Section 10. **Resignation, Forfeiture, Reinstatement, and Removal.** Members of the JCRP Executive Committee, as identified in Article III, Section 2 of these Bylaws, are expected to pay dues as provided in these Rules, and to attend meetings of the JCRP Executive Committee.
- A. **Resignation.** A member, as identified in Article III, Section 2 of these Bylaws, in good standing may resign by sending a letter of resignation to the Secretary or the County Chair.
- B. **Forfeiture/Reinstatement.** If a member, as identified in Article III, Section 2 of these Bylaws, is absent from three (3) consecutive meetings or four (4) meetings in a calendar year, his term of office shall automatically terminate. Members are encouraged to communicate a notification of their absence to the County Chair and/or County Secretary. The member may be reinstated by a two-thirds vote of the JCRP Executive Committee present. If the member is not reinstated, then the County Chair shall declare a vacancy. Members may request and have up to two (2) absences in each calendar year waived from the provisions of this Section as approved by the Steering Committee.
- C. **Removal.** Any member, as identified in Article III, Section 2 of these Bylaws, may be removed for cause by a two-thirds majority vote at any regular or special meeting of the JCRP Executive Committee, after due notice and an opportunity to be heard has been given to said member. The Metro Council Republican Caucus Representative may be removed by a majority vote of the JCRP Executive Committee.
- D. JCRP Executive Committee seats shall be declared vacant automatically if the dues for the holders of those seats have not been received in full by the Treasurer by the call to order of the general meeting in February or 30 days after their election to the JCRP Executive Committee.
- Section 11. **Republican Loyalty.**
- A. Any registered Republican who has publicly supported the opponent of Republican nominee for President of the United States during the most recent Presidential election shall be ineligible to participate in a Legislative District Mass Meeting, or be elected as a delegate to any Convention, nor shall that person be eligible to serve on the Precinct Committee, Legislative District Committee, or JCRP Executive Committee.

- B. Any registered Republican who has publicly supported the opponent of a Republican nominee for local, statewide, or national office shall be ineligible to hold any Party office for a period of two years following that General Election in which said Republican nominee was on the ballot.
- C. The Executive Committee may vote to disavow a candidate who, in its judgment, exhibits excessively immoral or illegal behavior unbecoming of a representative of the Republican Party. Any five (5) members of the Executive Committee may submit a letter to the JCRP Chairman requesting such action be taken. The JCRP Chairman shall then conduct a meeting of the JCRP Executive Committee to consider such action, which shall be closed to all non-Executive Committee members. A three-fourths (3/4) majority of members present shall be required to disavow a candidate. Party members who publicly oppose a candidate disavowed by the JCRP Executive Committee shall be exempt from the penalties outlined by Article III, Section 11.

Section 12. **Filling Vacancies.** A vacancy shall be declared by the County Chair at the regular monthly meeting following any vacancy except where such vacancies are made automatic by operation of these Bylaws.

- A. **LD Chairs.** Nominations to fill such vacancies of a Legislative District Chair shall be made in writing and received by the County Chair or Secretary prior to the next meeting. Said nominations shall then be referred to the Local Organization Committee for purposes of recommendation and election at the next general meeting. The nomination and election procedure shall be repeated until a vacancy is filled.
- B. **At-Large Members.** Nominations to fill vacancies of an At-Large Committee member shall be made in writing and received by the County Chair or the County Secretary prior to the next meeting. Said nominations shall then be referred to the Steering Committee for purposes of recommendation and election at the next general meeting. The nomination and election procedure shall be repeated until a vacancy is filled.
- C. If there are more than two candidates and the vacancy remains unfilled after the first ballot, the two candidates receiving the largest number of votes in descending order shall remain on the ballot for the necessary repeated balloting.

Section 13. **Proxy Representation/Voting.** There shall be no proxy voting.

Section 14. **Duties of Members.** The members of the JCRP Executive Committee shall:

- A. Upon election to the JCRP Executive Committee, immediately give in writing his mailing address, email, and telephone number(s) to the County Secretary. Any changes of contact information thereafter shall likewise immediately be given by the member to the County Secretary.
- B. Attend all meetings of the JCRP Executive Committee and the committees to which appointment has been made;
- C. Serve on at least one standing committee;
- D. Contribute dues to the Jefferson County Republican Party;
- E. Support JCRP Executive Committee fundraising activities;
- F. Assume those duties on primary and general election day as may be assigned by the County Chair or the Executive Director; and
- G. Perform any and all duties imposed on them collectively or individually by law, by these Bylaws, or by the JCRP Executive Committee.

#### **ARTICLE IV – MEETINGS**

Section 1. **Regular Meetings.** The JCRP Executive Committee shall meet no less than once per month. Special meetings may be conducted telephonically, by video conference, or by any other mechanism as authorized by a majority of the Steering Committee. The JCRP Executive Committee may vote to dispense with a regularly scheduled monthly meeting, provided said vote occurs at least one month in advance of said meeting.

Section 2. **Special Called Meetings.** The County Chair, or the Vice-Chair, when the County Chair is unable to serve, may call the JCRP Executive Committee into special session for the purposes of:

- A. Selecting candidates for special election;

- B. Employing or terminating employees;
  - C. Preparing for visiting dignitaries or important projects or
  - D. Any other necessary emergency.
- Section 3. The JCRP Executive Committee may be called into special session upon the written request submitted to the County Secretary by the State Chair, one-half of the Steering Committee, or one-fourth of the voting membership of the JCRP Executive Committee.
- Section 4. Except as otherwise provided in these Bylaws, written notice must be sent to all members of the JCRP Executive Committee at least twenty-four (24) hours prior to the date set for the special meeting. The purpose of the meeting must be stated in the notice. Written notice may be executed by letter or email.
- Section 5. **Quorum.** A quorum for the purpose of conducting official business shall be two-fifths of the voting members of the JCRP Executive Committee. Seats temporarily vacant shall not be counted toward full membership.
- Section 6. **Voting.** The manner of voting for all measures taken by the JCRP Executive Committee may be determined by the Chair. The manner of voting determined by the chair may be overturned by a two-thirds vote of the JCRP Executive Committee. All contested elections and votes taken on removal of officers or members shall be conducted by secret ballot, which may be paper ballot or electronic ballot.
- Section 7. Each meeting of the JCRP Executive Committee shall begin with a Prayer and the Pledge of Allegiance.

#### **ARTICLE V -- FINANCIAL POLICIES**

- Section 1. **Membership Dues.**
- A. Legislative District Chairs, the Immediate Past Chairman, the Republican member of the Jefferson County Board of Elections, the 3<sup>rd</sup> District Chairman, 3<sup>rd</sup> District Vice Chair, and the four (4) 3<sup>rd</sup> District Members-At-Large of the RSCC shall pay to the Party the sum of \$75.00 per-year in dues.
  - B. At-Large Members, the JCRP Finance Chair, the County Chair, County Vice Chair, County Secretary, County Treasurer, and County Youth Chair shall pay to the Party the sum of \$200.00 per-year in dues.
  - C. Such dues shall be paid prior to the start of the general meeting in February of each year, in accordance with Article III, Section 10(D) of these Bylaws.
  - D. All members that are members due to their *ex-officio status* will lose any voting privileges during any such period where said dues remain unpaid following the last due date.
- Section 2. **Budget.** A proposed budget shall be submitted by the Budget Committee to the JCRP Executive Committee at the regular meeting in January.
- Section 3. **Disbursements.**
- A. Unbudgeted expenditures and disbursements of more than one thousand dollars (\$1000.00) require notification to the Budget Committee. Unbudgeted expenditures and disbursements of more than two thousand five hundred dollars (\$2500.00) must have prior approval from the Budget Committee.
- Section 4. **Contracts.** Contracts, working agreements, or statement of agreements with such agencies and organizations as from time to time may be deemed necessary or useful to carry out the functions and purposes of the JCRP Executive Committee shall be authorized by the Steering Committee. Contracts shall be signed by the County Chair and one other officer.
- Section 5. **Audits.**
- A. An audited report of the financial records of the JCRP Executive Committee shall be presented by the Audit Committee.
  - B. The Audit Committee shall submit no later than the regular monthly meeting in May an audit report for the previous fiscal year.
- Section 6. **Fiscal Year.** The fiscal year for the JCRP Executive Committee shall be January 1 through December 31.

Section 7. **Salaries.** The compensation for any JCRP Executive Committee staff shall be fixed by the Steering Committee subject to the approval of the JCRP Executive Committee.

## **ARTICLE VI – OFFICERS**

### Section 1. **Officers.**

The officers shall consist of a County Chair, a County Vice-Chair, a County Secretary, a County Treasurer, and a County Youth Chair.

Section 2. **Duties of Officers.** The officers shall perform the duties prescribed by these Bylaws, an adopted parliamentary authority, and such other duties as may be assigned by the JCRP Executive Committee.

Section 3. **The County Chair.** The County Chair shall:

- A. Be the official spokesman of the JCRP Executive Committee to the media and the public;
- B. Preside over all meetings of the JCRP Executive Committee and the Steering Committee;
- C. Appoint the Sergeant At-Arms and Parliamentarian;
- D. Appoint members of the JCRP Executive Committee to no less than one (1) standing committee;
- E. Serve as an *ex-officio* member to all standing and special committees;
- F. Appoint interim Legislative District Chairs with the approval of the Steering Committee;
- G. Co-sign all contracts with another officer;
- H. Preside over all conventions called by the JCRP Executive Committee until permanent organization has been put into effect;
- I. Perform such other duties as usually pertain to the office and as may be assigned by these Bylaws and/or the JCRP Executive Committee;
- J. Administer the oath of office to members of the JCRP Executive Committee; and
- K. Nominate for approval by the JCRP Executive Committee an Audit Committee consisting of three members, exclusive of any members with bank account signature authority, at or before the regular meeting in December, to audit the financial records at the close of the fiscal year and to prepare the report of such audit to be presented at or before the regular meeting in May.
- L. Appoint the JCRP Finance Chair, who shall serve at the pleasure of the JCRP Chair and whose appointment shall be subject to ratification by the JCRP Executive Committee.

Section 4. **The County Vice-Chair.** The County Vice Chair shall:

- A. Assist the County Chair in the performance of his duties;
- B. Serve as temporary County Chair, in the absence of the County Chair;
- C. Assume such duties that may be assigned by the County Chair, these Bylaws, and/or the JCRP Executive Committee; and
- D. Serve *ex-officio* on all Standing Committees.

Section 5. **The County Secretary.** The County Secretary shall:

- A. Record the minutes of meetings and the names of those attending the JCRP Executive Committee;
- B. Provide each member with copies of the minutes of the JCRP Executive Committee meetings;
- C. Keep a copy of these Bylaws, Special Rules of Order, and Standing Rules of the JCRP Executive Committee;
- D. Be custodian of all records except those assigned to others;
- E. Issue or have issued notices of meetings and conduct the general correspondence of the JCRP Executive Committee; and
- F. Make backup electronic copies of all records at regular intervals.

Section 6. **The County Treasurer.** The County Treasurer shall:

- A. Be custodian of all funds of the JCRP Executive Committee;
- B. Keep an accurate account of all monies received and disbursed;
- C. Make a financial report at all regular meetings of the JCRP Executive Committee and at such other times as may be requested by the JCRP Executive Committee or the County Chair;
- D. Inform all JCRP Executive Committee members of their dues requirement in a timely manner;
- E. Maintain a current confidential list of all members contributing to the JCRP Executive Committee;

- F. Execute such bonds as the JCRP Executive Committee shall determine; and
  - G. Prepare and file all financial reports as required by federal, state, and local election regulations.
- Section 7. **The Youth Chair** shall be forty (40) years of age or younger on the date of his election. The Youth Chair shall:
- A. Encourage Party activity among young Republicans; and
  - B. Execute such duties as directed by the County Chair.
- Section 8. **Removal.** Removal of officers shall be dictated by *The Official Rules of the Republican Party of Kentucky*.
- Section 9. **Election of Officers.** The Election of County Chair, County Vice Chair, County Secretary, County Treasurer, and County Youth Chair shall be governed by Article XIV of these Bylaws.

#### **ARTICLE VII -- STEERING COMMITTEE**

- Section 1. **The Steering Committee shall** be composed of the County Chair, County Vice-Chair, County Secretary, County Treasurer, County Youth Chair, the JCRP Finance Chair, the 3<sup>rd</sup> District Chairman, the Metro Council Republican Caucus Representative, and the appointed Chairs of the Standing Committees.
- Section 2. **The Steering Committee shall be empowered to:**
- A. Meet on the call of the County Chair or any three (3) members of the Steering Committee;
  - B. Establish short-term and long-term goals and the operational plan for meeting those goals;
  - C. Work with headquarters staff on the operation of the Party headquarters;
  - D. Supervise, but not direct, the activities of the other Standing Committees;
  - E. Carry out such business as may be delegated by the JCRP Executive Committee;
  - F. Regularly review matters of business in order to provide information in advance to members of the JCRP Executive Committee and to make recommendations to the JCRP Executive Committee for its determination;
  - G. Report all recommendations and actions taken by the committee to the JCRP Executive Committee for appropriate action at the next meeting; and
  - H. Appoint a temporary County Chair when the County Chair and the County Vice-Chair are unable to serve.

#### **ARTICLE VIII -- STANDING COMMITTEES**

- Section 1. There shall be such Standing Committees as established in these Bylaws and such other Standing Committees as are deemed necessary to carry on the work of the JCRP Executive Committee.
- Section 2. **Committee Chairs.**
- A. The Chairs of the Standing Committees, unless specified in these Bylaws, shall be appointed by the County Chair subject to the approval of the JCRP Executive Committee.
  - B. The Committee Chairs shall be empowered to:
    - i. Preside over the Standing Committee designated in his title;
    - ii. Report the activities and recommendations of the Standing Committee to the Steering Committee and the Executive Committee;
    - iii. Execute the adopted plans of the Standing Committee;
    - iv. Appoint subcommittees to their Standing Committee and the chairs thereof; and
    - v. Assume such duties that may be assigned by the County Chair, these Bylaws, or the JCRP Executive Committee.
- Section 3. **Committee Clerks.** Each Standing Committee, except the Steering Committee, shall elect from its own membership a clerk. The clerk shall keep attendance and a record of the Standing Committee meeting and shall serve as temporary committee chair in the absence of the committee chair.
- Section 4. **Budget Committee.** The Budget Committee shall:
- A. Have general supervision of the finances of the JCRP Executive Committee, subject to approval by the JCRP Executive Committee;

- B. Prepare an annual budget based on a fiscal year ending January 31, and submit it to the JCRP Executive Committee for approval at the regular meeting in January;
  - C. Maintain a database containing the current list of Party donors.
- Section 5. **Finance Committee.** The Finance Committee shall be composed of individuals who commit to soliciting funds on behalf of the JCRP Executive Committee each calendar year. The Finance Committee shall be chaired by the JCRP Finance Chair, and the members of the Finance Committee need not be members of the JCRP Executive Committee.
- Section 6. **Candidate Recruitment Committee.** The Candidate Recruitment Committee shall coordinate and actively search for individuals to run for office.
- Section 7. **Community Issues Committee.** The Community Issues Committee shall:
- A. Research issues and submit drafts of policy statements to the JCRP Executive Committee;
  - B. Work to increase public awareness of Republican positions and activities;
  - C. Build coalitions in the community;
  - D. Identify community festivals and events and develop a calendar of JCRP Executive Committee participation; and
  - E. Execute other duties as directed by the County Chair.
- Section 8. **Local Organization Committee.** The Local Organization Committee (LOC) shall be responsible for the maintenance and oversight of precinct and Legislative District Committees and shall organize the JCRP Executive Committee grassroots operations for each election.
- A. Membership of the LOC shall consist of:
    - i. The LOC Chair;
    - ii. The Republican Member of the Board of Elections;
    - iii. The Legislative District Chairs;
    - iv. The JCRP Executive Director; and
    - v. Any other members appointed by the JCRP County Chair.
- Section 9. **Rules and Bylaws Committee.** The Rules and Bylaws Committee shall:
- A. Maintain a continuous study of these Bylaws and rules in order to make necessary recommendations regarding revision;
  - B. Provide recommendations on the merits of floor proposals for Bylaws and rule changes;
  - C. Provide an official interpretation of these Bylaws or rules upon the request of the JCRP Executive Committee or any officer or body within the JCRP Executive Committee;
  - D. Maintain a continuous study of the Standing Rules and Standard Operating Procedures Manual as approved by the JCRP Executive Committee; and
  - E. Maintain an electronic file containing the current version of these Bylaws.
- Section 10. **Quorum.** A majority of the members of a Standing Committee shall constitute a quorum.
- Section 11. **Meetings.** The Standing Committees shall meet on the call of the Committee Chair or the County Chair. At least three (3) days prior notice of a meeting shall be given to all committee members.
- Section 12. **Subcommittees.** The JCRP Executive Committee, County Chair, or a Standing Committee Chair may create subcommittees from within the committees. The Committee Chair shall appoint subcommittees and the chair thereof consistent with Section 2(B)(iv) of this Article.
- Section 13. **Committee Appointment of Non-JCRP Executive Committee Members.** The County Chair may appoint individuals with special knowledge, skills, or experience, who are not members of the JCRP Executive Committee as members to any Standing Committee, except the Steering Committee. The number of non-JCRP Executive Committee members on any Standing Committee shall not exceed the number of JCRP Executive Committee members serving on that committee.

## **ARTICLE IX -- EXECUTIVE DIRECTOR**

- Section 1. **Employment.** The Executive Director of the Party shall be recommended by the Steering Committee, which shall recommend terms of his employment, and be approved and employed by the JCRP Executive Committee.

- Section 2. **Duties and Functions.** The Executive Director shall carry out the purpose of the Party, within the framework of these Bylaws, the established policies and procedures of the JCRP Executive Committee, and the general and specific assignments given to him by the JCRP Executive Committee or the County Chair. The functions of the Executive Director shall include, but not be limited to:
- A. Supervision of all employees under the guidelines authorized by the JCRP Executive Committee;
  - B. Attendance at the meetings of the JCRP Executive Committee and the Steering Committee, except when otherwise determined by the County Chair;
  - C. Developing and coordinating with the Local Organization Committee Chair the implementation of an annual political plan for the precinct organization;
  - D. Meeting on a regular basis with the LOC and coordinating the activities of the Legislative District Chairs;
  - E. Engaging in campaign functions at the direction of the County Chair;
  - F. Serving as an *ex-officio* member on all Standing Committees;
  - G. Representing the JCRP Executive Committee in dealing with public and other agencies; and
  - H. Executing the administrative functions of fundraising activities as directed by the Budget Committee Chair and/or County Chair.
- Section 3. In the absence or vacancy of an Executive Director, the duties or functions outlined in Section 2 of this Article shall rest with the County Chair.
- Section 4. **Removal.** The Executive Director shall be employed at the will of the JCRP Executive Committee and may be removed by a majority vote of the Steering Committee.

#### **ARTICLE X -- LEGISLATIVE DISTRICT CHAIRS**

##### **A Legislative District Chair shall:**

- Section 1. Maintain an active precinct organization composed of a vice-chair, secretary, youth chair, committee members, precinct captains, co-captains and youth precinct captains;
- Section 2. Notify and make every effort to have all committee members and precinct captains attend legislative district meetings prior to Primary and General Election Day;
- Section 3. Be responsible along with the precinct captains for obtaining the necessary number of election officials to work in each precinct in the legislative district on Primary and General Election Day;
- Section 4. Attend special meetings of Legislative District Chairs as may be called by the Local Organization Committee Chair;
- Section 5. Select and appoint Legislative District Committee members, a vice-chair, a secretary, a youth chair, and precinct captains that are not elected at the Precinct Convention with the concurrence of the Local Organization Committee Chair; and
- Section 6. Remove a Legislative District Committee member with the concurrence of the Local Organization Committee Chair.

#### **ARTICLE XI – PRECINCT COMMITTEE**

- Section 1. **Precinct.** The Precinct shall be the basic organizational unit of the Party.
- Section 2. **Officers.** The Precinct Committee shall consist of three (3) officers residing therein: the Precinct Captain, a Co-Captain and a Youth Captain, who, when elected, must be forty (40) years of age or younger, and such other members as the Precinct or JCRP Executive Committee may provide for by standing rule. Their term of office shall be four (4) years and shall expire in accordance and in concurrence with the other members of the JCRP Executive Committee.
- Section 3. **Vacancies in Precinct Committee.** Vacancies in the Precinct Committee will be filled by the JCRP Executive Committee by nomination at a regular monthly meeting of the JCRP Executive Committee made by the Precinct's respective Legislative District Chair and approved by the JCRP Executive Committee by majority vote of the members present, except that long-standing vacancies exceeding ninety (90) days may be appointed by the County Chair subject to the approval of the JCRP Executive Committee.



**ARTICLE XII – Delegates and Alternate Delegates to the District and State Conventions**

- Section 1. The JCRP Executive Committee shall convene during the month of January during each year in which a Presidential Election is held and shall elect a Mass Meeting Nominations Committee. The Mass Meeting Nominations Committee shall be composed of the JCRP Chair, the JCRP Vice Chair, and seven (7) members of the JCRP Executive Committee, as identified in Article III, Section 2 of these Bylaws. The Mass Meeting Nominations Committee shall be elected, solely based on nominations for such Committee from the floor. A plurality vote of those present at such meeting shall elect. The seven candidates receiving the largest number of votes in descending order shall serve as the members of the Committee and the two candidates receiving the next largest number of votes in descending order shall be the alternates. The member receiving the largest number of votes shall be the Chair. In the event of a tie vote, lots shall be drawn to determine who shall serve as Chair.
- Section 2. Any individual who wishes to stand for election as a Delegate or Alternate Delegate or Convention Committee member from their Legislative District Mass Meeting shall, before March 1 during each year in which a Presidential election is held, complete a form stating their desire to stand for election to such office. Such form shall be composed and publicized by JCRP staff, with the approval of the JCRP Chair and JCRP Secretary. In order to be considered for nomination, such form must be completed and submitted to JCRP Headquarters before March 1 of the same year.
- Section 3. The Mass Meeting Nominations Committee shall convene not sooner than March 1 during each year in which a Presidential election is held but prior to the Legislative District Mass Meetings. The Mass Meeting Nominations Committee shall review and nominate all slates to be presented to each Legislative District Mass Meeting, as governed and prescribed by this Article. The JCRP Secretary shall print the nominated slates for each Legislative District Mass Meeting and ensure that printed copies are available for each participant in each Legislative District Mass Meeting. Should the Mass Meeting Nominations Committee submit an incomplete slate, nominations to complete that slate shall come from the floor.
- Section 4. **Legislative District Mass Meeting.** On the Same day and in the same location during the month of March in each year in which a Presidential election is held, the JCRP Executive Committee shall conduct Legislative District Mass Meetings of registered Republican voters in each Legislative District, which shall elect Delegates and Alternate Delegates to the District/State Conventions.
- Section 5. The Legislative District Chair, or in his absence the County Chair or his designee, shall be the Chair of the Legislative District Mass Meeting.
- Section 6. The Legislative District Mass Meeting shall elect two slates: i) A slate of Delegates and Alternate delegates to the District and State Conventions (which shall be the method of allocation laid out in the announcement by the JCRP Executive Committee and shall be made in compliance with RPK Rule 8.06 and in consultation with the State Chairman and State Republican Party staff, provided that each Legislative District be entitled to at least one (1) Delegate); and ii) One person to serve on each of the District Convention Committees, as governed and prescribed by *The Official Rules of the Republican Party of Kentucky*. Slates for such offices shall be presented by the Mass Meeting Nominations Committee, at which time the Legislative District Mass Meeting shall either elect or reject such slates. Should a nominated slate fail to receive a majority of votes cast, slates shall be composed from the floor, provided that a slate must receive a majority of votes cast to be elected.
- Section 7. There shall be one (1) Legislative District Mass Meeting for each of the Legislative Districts lying in whole or in part in Jefferson County, and such Mass Meetings shall be the method used to elect Delegates to the 3<sup>rd</sup> District Convention and the State Convention. There shall be one (1) additional Mass Meeting for all registered Republican voters in Jefferson County who reside in the 2<sup>nd</sup> Congressional District and they shall elect two (2) slates: a slate of Delegates and Alternate Delegates to the 2<sup>nd</sup> District Convention and the State Convention; and one (1) member of each of the four (2) 2<sup>nd</sup> District Convention Committees. These slates shall be elected in the same manner and governed by the same process as the Legislative District Mass Meetings.

- Section 8. Participation in the Legislative District Mass Meeting shall be open to all qualified voters who are registered Republicans on or before December 31 of the year immediately preceding the year in which a Presidential election is held.
- Section 9. The JCRP Secretary shall certify the results of the Mass Meetings described by this article to the appropriate District Chair and Secretary and State Chair and Secretary. When certifying the list of Delegates to the State Convention, the JCRP Secretary shall compile the delegates from each Legislative District in a list in alphabetical order and shall maintain the alternate delegate list in the order in which they were elected within their Legislative Districts, except that they shall be ordered in descending order based on the highest level of Republican voter registration in that Legislative District, so that the alternate delegates for the most Republican Legislative District shall be listed first in the order they were elected in that Legislative District and the alternate delegates for the least Republican Legislative District are listed last, in the order in which they were elected in that Legislative District.
- Section 10. An Arrangements Committee may be appointed for the Legislative District Mass Meetings by the JCRP Chair. The Arrangements Committee will provide the space, adequate staff, including security and supplies, and make all physical arrangements subject to the approval of the JCRP Executive Committee.

**ARTICLE XIII – NOMINATION AND ELECTION OF JEFFERSON COUNTY REPUBLICAN PARTY EXECUTIVE COMMITTEE (JCRP) AND CONVENTIONS**

- Section 1. **Precinct Conventions.** Precinct officers shall be elected in the year immediately following the year in which a Presidential Election is held at the Precinct Convention.
- A. These elections shall be held no earlier than March 1 and not later than the third Saturday in March. The JCRP Executive Committee shall provide written notice to the State Republican Party Headquarters on or before the second Friday in January of the date, time, and location of such elections. In the event the JCRP Executive Committee fails to submit written notice to the State Republican Party Headquarters, then Precinct elections will be held on the second Saturday in March, beginning at 10:00 AM local time at a location approved by the JCRP Executive Committee and submitted to the State Republican Party Headquarters on or before January 31.
  - B. All registered Republican voters eligible to vote in the previous General Election who reside in said Precinct are entitled to attend and vote upon all matters that come before the Precinct Convention. All registered Republican voters attending a Precinct Committee election shall be required to present government-issued photo identification upon registration. The JCRP Executive Committee shall provide a registration list containing the names and addresses of all registered Republican voters eligible to vote in the previous General Election. It will be the duty of the County Chair and the County Secretary to see that such list is made available for the Precinct Committee Elections
  - C. The Precinct Conventions shall be held at a location(s) designated by the County Chair and approved by the JCRP Executive Committee. Precinct elections may be held on the same day and at the same location, or the JCRP Executive Committee may opt to hold precinct elections within Legislative Districts on separate dates, times, or at separate locations.
  - D. Party headquarters staff will circulate a press release giving notice of the time, date, and location of the Precinct Conventions. A copy will also be sent to all newspapers and to all Legislative District Chairs.
  - E. Notice by paid ads of the time, date, and location of the Precinct Convention is not required, although wide-spread and timely advertisements of such Conventions are encouraged. The JCRP Executive Committee may utilize automated or live telephone calls to eligible Republican voters and/or postal or electronic mailings to eligible Republican voters to provide notice.
  - F. Provided, however, that if for any reason the location of the Precinct Convention that has been selected and announced cannot be used for such purpose, or weather prohibits the ability to hold

said conventions, the County Chair shall select another location within Jefferson County, Kentucky, and shall publish an advertisement specifying the date, time, and location of the Precinct Convention in the newspaper that has the largest bona fide circulation in the Precinct. Such publication shall occur at least five (5) days prior to the Precinct Convention. Notice of cancellation and rescheduling shall be given to State Republican Party Headquarters within twenty-four (24) hours or on the next business day.

- G. Registration for Precinct Committee elections shall close at the time prescribed by the JCRP Executive Committee. Upon the closing of registration, the County Chair or his designee, shall report to each Legislative District Chair the number of eligible Republican voters in each precinct in attendance for each respective Legislative District.
- H. In Precinct Committee Elections set forth in this Section, the right to vote will be determined by the Republican voter registration list as established for the previous General Election. Said list of registered Republican voters shall reflect registered voter information on file with either the Jefferson County, Kentucky, Clerk's office or the Kentucky State Board of Elections as of the date of the previous General Election. Any individual who does not appear on said list shall not be eligible to participate in the Precinct Committee elections set forth in this Section.
- I. The newly elected Precinct Captain shall maintain minutes of the proceedings conducted at the Convention for a period of two (2) years and shall deliver a copy within three (3) days of the conclusion of the Precinct Convention to the Executive Director, County Chair or County Secretary certifying the Convention. The Convention shall be organized as provided in Section 4 of this Article, except that:
  - i. The Temporary Chair of the Precinct Convention shall be the Precinct Captain, or in his absence the Co-Captain, or in his absence the Youth Captain, or in his absence the current Legislative District Chair or his designee as named by the County Chair. If none of the said officers is present, the Convention will elect a Temporary Chair.
  - ii. The Temporary Chair shall appoint a Temporary Secretary;
  - iii. A Permanent Chair and Secretary (in that order) will be nominated and elected to chair and record the convention;
  - iv. The positions of Precinct Captain, Co-Captain and Youth Captain will be filled in that order by nomination(s) from the floor followed by balloting;
  - v. If, after a ballot, no candidate for that office has a majority (more than half) of the votes cast, the candidate receiving the fewest number of votes will be eliminated, and another ballot will be taken, and so on until the winner is elected by a majority of the votes cast;
  - vi. No Convention Committees will be used; all those properly present and voting will decide any business to come before the Convention; and
  - vii. The names, addresses, telephone numbers, and e-mail addresses shall be recorded on the Precinct Committee Officer form authorized by the Executive Committee of the RSCC and submitted to the County Secretary or his designee, upon completion of the Precinct Committee Election.

**Section 2. Legislative District Caucuses.**

- A. On the same day and at the same location(s) of the Precinct Conventions, all newly elected Precinct Officers that reside in a respective Legislative District are entitled to attend and vote upon all matters that come before the Legislative District Caucus. The Legislative District Caucus shall convene at the conclusion of all eligible Precinct Conventions held for each respective Legislative District.
- B. The Legislative District Caucus shall be organized as provided in Section 4 of this Article, except that:
  - i. The Temporary Chair of the Legislative District Caucus shall be the Legislative District Chair;

- ii. If the said officers are not present, the Legislative District Caucus will elect a Temporary Chair;
  - iii. The Temporary Chair shall appoint a Temporary Secretary;
  - iv. A Permanent Chair and Secretary (in that order) will be nominated and elected to chair and record the convention;
  - v. The positions of Legislative District Chair, Legislative District Vice-Chair, Legislative District Secretary, and Legislative District Youth Chair will be filled by nomination(s) from the floor followed by balloting;
  - vi. If, after a ballot, no candidate for that office has a majority (more than half) of the votes cast, the candidate receiving the fewest number of votes will be eliminated, and another ballot will be taken, and so on until the winner is elected by a majority of the votes cast; and
  - vii. No Caucus Committees will be used; all those properly present and voting will decide any business to come before the Convention.
- C. The newly elected Legislative District Chair shall preside throughout the remainder of the caucus.
- D. The newly elected Legislative District Chair shall maintain minutes of the proceedings conducted at the Convention for a period of two (2) years and shall deliver a copy within three (3) days following the caucus meeting to the Executive Director, County Chair, or County Secretary certifying the Caucus.
- E. **The order of business** for the Legislative District Caucus shall be:
- i. Call to Order and Introduction of Officers;
  - ii. Election of Delegates and Alternates to the County Convention;
  - iii. Election of one person to each of the standing committees for the county convention. Each person must be a resident of the county; and
  - iv. Adjournment *sine die*.
- F. Each Legislative District Caucus shall prepare a slate of delegates and alternates for the county convention.
- i. The number of delegates allowed from each Legislative District shall be determined by the number of votes cast in that Legislative District for the Republican nominee for President in the prior Presidential election divided by sixteen hundred (1,600) with no Legislative District having less than three delegates. An equal number of alternate delegates shall be selected.
  - ii. The Legislative District Chair elected at the Legislative District Caucus shall automatically be granted the position of delegate to the County Convention.
  - iii. It will be the responsibility of each Legislative District Caucus Chair to present a list of the names, addresses, telephone numbers and email addresses of the delegates and alternates to the County Chair within three (3) days.
- G. It shall be the responsibility of the County Chair to submit a list of officers, committee members, delegates, and alternates to the respective District Convention to the State Chair and the appropriate Congressional District Chair.

Section 3. **County Convention.**

- A. In the same year as Precinct Conventions are held, all elected delegates from the Legislative District Caucuses shall convene at the county convention for the purpose of:
- i. Electing the Twenty (20) JCRP Executive Committee At-Large Members;
  - ii. Unifying and motivating the Republicans of Jefferson County, Kentucky; and
  - iii. Demonstrating the values of the Republican Party.
- B. The County Convention must be held after the conclusion of all Precinct Conventions and Legislative District Caucuses, but prior to April 1.
- C. All registered Republican delegates attending the County Convention shall be required to present government-issued photo identification upon registration.

- D. Provided, however, that if for any reason the location of the County Convention that has been selected and announced cannot be used for such purpose, or weather prohibits the ability to hold said conventions, the County Chair shall select another location within the County and shall publish an advertisement specifying the date, time, and location of the County Convention in the newspaper that has the largest bona fide circulation in the County and such publication shall occur at least five (5) days prior to the County Convention. Notice of cancellation and rescheduling shall be given to State Republican Party Headquarters within twenty-four (24) hours or on the next business day.
- E. The County Convention will be organized as provided in Section 4 of this Article.
  - i. The County Chair (or in his absence the County Vice-Chair) shall serve as Temporary Chair, and the County Secretary shall serve as Temporary Secretary, of the County Convention;
  - ii. If the County Secretary is absent, the Temporary Chair may appoint a Temporary Secretary; and
  - iii. A list of delegates and alternate delegates with names and addresses will be certified both to the County Secretary and to the County Chair.
- F. All registered Republicans eligible to attend a Precinct Convention at the time of the County Convention shall be eligible for election to the position of a Precinct Officer, At-Large Member or any other delegate position elected at said convention.

Section 4. **Organization of Conventions and Caucus.** All conventions and caucuses (hereinafter “convention(s)”) provided for in these rules will be organized as follows unless noted otherwise herein:

- A. The Temporary Chair designated by these rules for each Convention shall call the convention to order; then the Temporary Secretary as designated by these Rules will be announced. The Temporary Chair will then briefly describe the official reorganization call from the JCRP Executive Committee, but without objection the call need not be read aloud to the meeting. The Temporary Chair will preside until permanent convention officers are elected.
- B. The temporary rules of the convention will be made available to the delegates in printed form, or read to the meeting, unless a motion is passed to waive the reading. A set of temporary rules for each convention will be adopted by the JCRP Executive Committee and will be included as part of the call; the temporary rules will be in effect until each convention adopts its permanent rules upon approving the report of its Rules Committee.
- C. In Precinct, Legislative District Caucus, and County Convention, the right to vote shall be outlined by the Rules herein.
- D. It will be the duty of the County Chair or his designee to see that the most current Republican voter registration list is available for the conventions. It shall be the responsibility of the County Chair and County Secretary to obtain a full and complete Republican Voter Registration List from the proper authorities, as of the previous general and prepare a database from which eligibility for attendance at the Republican Party Precinct Conventions can be confirmed. At least one form of government-issued photo identification must be presented by the individual seeking recognition as a Precinct Voter. Whenever there is a challenge to a delegate, alternate delegate, or delegation; the delegate, alternate delegate or delegation elected according to these rules by the convention called to order by the designated Party Official pursuant to the official call, will be seated until the contest is settled by the convention, but cannot vote as to its own right to be seated.
- G. **The order of business** of each convention shall be:
  - i. The Call to Order;
  - ii. Announcement of Temporary Officers;
  - iii. Report of the Credentials Committee;
  - iv. Report of the Rules Committee;
  - v. Report of the Committee on Permanent Organization;
  - vi. Report of the Nominations Committee;

- vii. Announcements; and
  - viii. Adjournment *sine die*.
- H. All committee members of the County Convention were chosen at their respective Legislative District Caucus. The County Chair, with the approval of the JCRP Executive Committee, shall select two (2) members-at-large, for each of the Convention Committees. The County Chair shall appoint from the committee members a temporary Chair, Co-Chair, and Secretary for each of the standing committees of the County Convention. The Standing Committees of the County are as follows:
- i. **Committee on Credentials** will meet no later than five (5) days before the County Convention to certify the accuracy of the final reports of the Legislative District Caucuses in order to make a proper registration list of eligible delegates and alternate delegates for the county convention. Upon conclusion of the registration at the County Convention the Credentials Committee will report a list of the properly accredited delegates and alternate delegates to be seated by the Convention. They will hear and make a report to the convention on any disputed delegations, delegates, or alternate delegates. The Credentials Committee shall not certify as an accredited delegate or alternate any person who they do not believe was duly elected and eligible to serve as such by his respective convention.
  - ii. **Committee on Rules** shall report a proposed set of rules to the Convention which will not conflict with these rules unless passed by two-thirds (2/3) of the Delegates.
  - iii. **Committee on Permanent Organization** will nominate a permanent Convention Chair and a permanent Convention Secretary;
  - iv. **Committee on Nominations** will nominate candidates for any positions to be filled by the Convention under these rules unless otherwise noted.
    - 1. At the County Convention, the Nominations Committee shall nominate the following slate:
      - a. The twenty (20) at-large members of the JCRP Executive Committee of those who have submitted a completed application stating their interest to serve by March 1; and
    - 2. The slate will be voted on by the Convention and if rejected, the Nominations Committee will submit a new slate. This procedure will continue indefinitely until a slate is approved by the Convention.
    - 3. The same person's name may appear on more than one slate.
  - vi. The Temporary Chair of each convention will appoint a Parliamentarian, Sergeants-at-Arms, Tellers, and other necessary personnel. Such persons shall continue to serve for the entire convention in the offices to which they were thus appointed unless and until they are replaced by appointment of the Permanent Chair of the Convention, who is permitted, but not required, to appoint different persons to such positions.
  - vii. If it becomes necessary to determine which alternate delegates should replace absent delegates at the County Convention, the alternate delegates will be taken in the order listed on the list of alternate delegates submitted by the LD Caucuses to the County Headquarters.
- I. An Arrangements Committee may be appointed for the Legislative District Caucus, or County Convention, respectively, by the Legislative District Chair, or County Chair. The Arrangements Committee will provide the space, adequate staff, including security and supplies, and make all physical arrangements subject to the approval of the JCRP Executive Committee.

**ARTICLE XIV -- NOMINATIONS, ELECTIONS, VACANCIES**

Section 1. **Nominating Committee.** At the regular monthly meeting in February during the year immediately following the year in which a Presidential election is held, the JCRP Executive Committee shall designate a time and date that the JCRP Executive Committee shall convene within ten (10) days

following the County Convention, whose special meeting shall be for the purpose of swearing-in new At-Large Members and electing the Nominating Committee. Should the JCRP Executive Committee fail to designate a time and date, the special meeting shall convene on the same day and in the same location as the County Convention, following the adjournment of the County Convention. When the Nominating Committee is elected at the special meeting, nominations for the Nominating Committee shall be from the floor. A plurality vote shall elect. The five candidates receiving the largest number of votes in descending order shall serve as the members of the committee and two candidates receiving the next largest number of votes in descending order shall be the alternates. The member receiving the largest number of votes shall be the Chair. In the event of a tie vote, lots shall be drawn to determine who shall serve as Chair.

- Section 2. **Duties of the Nominating Committee.** The Nominating Committee shall submit at least one name for each office to be filled. Any person interested in serving as an officer of the Party shall submit a letter of interest to the County Chair and/or County Secretary. Said letter should include contact information and a statement including qualifications for office and previous political involvement.
- Section 3. **Report of the Nominating Committee.** The report of the Nominating Committee shall be distributed to members five (5) days prior to the April meeting. Following the reading of the report to the JCRP Executive Committee, additional nominations may be made from the floor provided the consent of such nominees has been obtained.
- Section 4. **Elections.**
- A. Officers shall be elected by ballot at the regular meeting in April in the year immediately following the year in which Presidential election is held. A majority vote shall elect. If there is only one nominee for each office, the election may be by *viva voce*.
  - B. Officers shall assume office upon the adjournment of the meeting at which they are elected.
  - C. Officers shall serve for a term of four years or until their successors are elected.
- Section 5. **Vacancies.** Should the position of County Chair become vacant, the Steering Committee shall recommend to the JCRP Executive Committee a slate of five (5) members and two (2) alternates to serve as a Search Committee for a new County Chair, which shall be ratified by the JCRP Executive Committee. If the slate is rejected, the Steering Committee shall recommend a new slate until a slate is approved. The Search Committee shall nominate a candidate for County Chair and the JCRP Executive Committee shall elect. Whenever the Offices of County Vice Chair, County Secretary, County Treasurer, or County Youth Chair become vacant, the Steering Committee shall nominate a successor and the JCRP Executive Committee shall elect the successor. In either case, should the nominee from the Nominating Committee or the Steering Committee fail to be elected, nominations shall be taken from the floor.

#### **Article XV – Emergency Procedures**

- A. In the event that any provision within Article XII, Article XIII or Article XIV of these Bylaws cannot be performed due to acts of God, wars, national emergencies, or state emergencies, the JCRP Executive Committee is authorized to implement an alternative method by which such nominations and elections shall be conducted. Such alternative method may include electronic meetings, virtual elections, caucuses, or meetings, electronic or paper ballots, virtual conventions, or any method authorized by the JCRP Executive Committee.
- B. Should Section (A) of this article be invoked as it related to Article XII of these Bylaws and the election of Delegates and Alternate Delegates to the Congressional District and State Conventions, the methods authorized by the Republican Party of Kentucky shall be used. Should no method be specified, the JCRP Executive Committee shall be entitled to stand in place of the LD Mass Meetings and elect delegates and alternate delegates to the District and State Conventions and District Convention Committee members; provided that the election of Delegates and Alternate Delegates to

the 3<sup>rd</sup> District and 4<sup>th</sup> District Conventions shall be apportioned in the same manner governed and prescribed by Article XII, Section 6 of these Bylaws.

- C. Should Section (A) of this article be invoked as it relates to Article XIII of these Bylaws and the nomination and election of the JCRP Executive Committee, such methods authorized and implemented shall maintain a mass process at Precinct Committee Elections by which every registered Republican voter who is eligible to participate has the opportunity to participate. Eligibility for such elections shall be governed in the same manner and by the same provisions as Article XIII, Section 1(B) of these Bylaws.
- D. Section (A) of this Article may be invoked by a vote of the JCRP Executive Committee at any regular or special meeting or, if time is of the essence, by a three-fourths (3/4) vote of the Steering Committee.
- E. Immediately following the procedures described in Section (D) of this article, the Rules & Bylaws Committee shall convene and propose rules and procedures which shall govern the nomination and election of the JCRP Executive Committee. Such rules and procedures shall be submitted to the JCRP Executive Committee for approval. The JCRP Executive Committee may amend such document and shall approve such document by majority vote. Once the alternative rules and procedures for the nomination and election of the JCRP Executive Committee are approved, such procedures and methods shall take the place of Article XIII of these Bylaws and shall have the full force and effect until such procedures are exhausted.

#### **ARTICLE XVI -- PRIMARY AND GENERAL ELECTIONS**

- Section 1. **Endorsement of Candidates in Primary Elections.** The JCRP Executive Committee shall not endorse any person as a nominee in a primary election. This does not preclude individual members of the JCRP Executive Committee, or groups of individual members of the JCRP Executive Committee, from endorsing or working for candidates of their choice as individuals in a Republican primary.
- Section 2. **Vacancies in General Elections.** The JCRP Executive Committee shall fill vacancies in the Nominations of the Republican Party for state and local offices as provided by the Kentucky Revised Statutes.
- Section 3. **JCRP Executive Committee Role in Selecting Candidates for Special Election.** The JCRP Executive Committee shall select candidates for special election in Jefferson County, Kentucky, pursuant to Kentucky Revised Statutes.
- Section 4. **Kentucky Republican Presidential Caucus.** Should the RSCC vote to conduct a Kentucky Republican Presidential Caucus, the JCRP Executive Committee shall take appropriate and necessary action, as governed and prescribed by *The Rules of the Republican Party of Kentucky*.

#### **ARTICLE XVII -- REPUBLICAN HEADQUARTERS**

- Section 1. The permanent headquarters and executive office shall be in Jefferson County, Kentucky.
- Section 2. The business of headquarters shall be under the direction of the County Chair and/or Executive Director subject to the approval of the Steering Committee.
- Section 3. Funds shall be allocated in the budget for rental space, necessary personnel, and other operational expenses.

#### **ARTICLE XVIII -- PARLIAMENTARY AUTHORITY AND STANDING RULES**

- Section 1. The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the JCRP Executive Committee in all cases in which they are applicable and in which case they are not inconsistent with these Bylaws and *the Rules of the Republican Party of Kentucky*.
- Section 2. The members of the JCRP Executive Committee shall have the power as deemed necessary to adopt a set of Standing Rules in accordance with the procedures of Standing Rules outlined in *Robert's Rules of Order, Newly Revised* provided that said Standing Rules shall not be in conflict with these Bylaws.



Section 3. Any adopted set of Standing Rules shall be called the JCRP Standing Operating Procedures and said Standing Rules shall be kept in manual form at the local headquarters at all times and will be maintained by the Bylaws Committee according to these Bylaws.

**ARTICLE IXX -- AMENDMENT OF BYLAWS**

Section 1. These Bylaws may be amended. An amending proposal may be made by any JCRP Executive Committee member and shall be reviewed by the Rules & Bylaws Committee. Written notice of the amendment shall be sent, by regular mail or by electronic mail, to all members no later than ten (10) days prior to the report from the Committee, along with any report or recommendation on such proposal by the Rules & Bylaws Committee. Ratification of revisions and amendments of these Bylaws shall be adopted by a two-thirds (2/3) vote of the JCRP Executive Committee, provided that a majority of members of the JCRP Executive Committee as identified in Article III, Section 2 of these Bylaws, shall constitute a quorum for any meeting at which these Bylaws are amended. These Bylaws shall then be submitted for approval to the Executive Committee of the RSCC. The JCRP Executive Committee shall submit a current copy of *the Bylaws of the Jefferson County Republican Party* to the Executive Committee of the RSCC and State Party Headquarters at least once per year.